

OFFICE OF THE
TRIPURA TRIBAL WELFARE RESIDENTIAL
EDUCATIONAL INSTITUTIONS SOCIETY
(Accounts, Planning & Budget Section)

“Notice Inviting Tender”

“Notice Inviting Tender” in sealed cover towards (i) Compilation of Accounts @ Rs.10,000/- (Rupees Ten Thousand) Only and (ii) Audit of Books & Accounts @ Rs.9,000/- (Rupees Nine Thousand) Only excluding GST for each work(s) respectively from the CAG empanelled Chartered Accountants exclusively within Tripura State for the F/Y 2024 – 2025 in c/w (i) O/o the Member-Secretary, TTWREIS; & (ii) O/o the Nodal Officer, NESTS, Tripura respectively.

The last date for submission of quotations in the tender box should be fixed on 23rd April, 2025 up to 04:00 P.M. and will be opened at 04:30 P.M. on the same day in presence of the tenderers/bidders if possible; otherwise, it will be opened on the next working day at 11:30 A.M.

3. Details of the terms & conditions are appended below:
- i. The tenderer/bidder should submit Technical & Financial Bid separately.
 - ii. The tenderer/bidder should quote their charge/honorarium not below the prescribed amount for both the works separately.
 - iii. If tied among 2 (two) nos. firms quoting the same lowest rate/price for each work(s), final bidder/tenderer will be selected by way of flip of coin.
 - iv. If more than 2 (two) nos. firms quoting the same lowest rate/price for each work(s), final bidder/tenderer will be selected based on last year / previous year(s) experience and satisfaction of work(s).
 - v. Separate tenderer/bidder will be allotted the work(s) of i) Compilation of Accounts; and (ii) Audit of Books & Accounts for (i) O/o the Member-Secretary, TTWREIS; & (ii) O/o the Nodal Officer, NESTS, Tripura respectively as per norms mentioned in the Guidelines of ICAI.
 - vi. The undersigned / Tender Process Committee reserves the rights to select/reject any tenderer/bidder without assigning any reason thereof.
 - vii. As per Rule 21(5)(A) of DFPRTs 2019, Single tender received shall be accepted.

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- viii. The work of Compilation of Accounts should be done within 20 (twenty) days from the date of issuance of Appointment and Acceptance letter thereof; and the work of Audit of Books & Accounts should be done within next 10 (ten) days respectively. The complete process/work(s) should be done within 30 (thirty) days accordingly.
- ix. Any violation in the terms & conditions may result in cancellation of the bid/tender.
- x. The tenderer/bidder should submit the report in c/w (i) Compilation of Accounts; and (ii) Audit of Books & Accounts; for (i) O/o the Member-Secretary, TTWREIS; & (ii) O/o the Nodal Officer, NESTS, Tripura respectively in 3 (three) sets separately within the stipulated time.
- xi. After auditing of the accounts for (i) O/o the Member-Secretary, TTWREIS; & (ii) O/o the Nodal Officer, NESTS, Tripura, the Utilization Certificate (UC) to be submitted to the concerned authority for the F/Y 2024 – 2025, should be countersigned by the Chartered Accountant(s) concerned (if required).

(Vanlaldika Darlong, TCS, Gr-I)
Member-Secretary (Joint Director, T.W.)
Tripura Tribal Welfare Residential
Educational Institutions Society
Nodal Officer :: NESTS :: Tripura
