



**GOVERNMENT OF TRIPURA
DIRECTORATE OF TRIBAL WELFARE**

No. F.14-2(13)/TW/EDU/OCE/2023-24/ 11209

Dated.31 /07/ 2023

NOTICE FOR SHORT QUOTATION

Short Quotations is hereby invited in plain paper with agency letter head from the interested lawful Dealer / Supplier /Firm /Co-operatives Society for Supply and Delivery of Ceiling Fan to be supplied at the **ST Boys' and Girls' Hostels attached to Satyaram C. P H.S School, Shikaribari, Ambassa, Dhalai District** under the Tribal Welfare Department, Govt. of Tripura.

Details are given below:

Sl.	Items	Quantity (in nos)	Specification
1	Ceiling Fan	64 nos.	Brand: Havells, Crompton, Bajaj, USHA, ORIENT, Luminous. Power: Upto 100 watts; Operating Voltage: 200 - 240 volts; Sweep Size: 1200 mm or above. Number of Blade: 3 nos.

2. The interested dealer/supplier/firm Co-operative Society is requested to submit the quotation in the Tender Box at the Office (Accounts Section) of the Directorate of Tribal Welfare, Govt. of Tripura **from 02.08.2023 to 10.08.2023** during the office working hours i.e. from 10:00 AM to 5.00 PM (on all office working-days).

3. Eligibility Criteria:

Sl.	Eligibility Criteria	Document to be submitted
1	Trade License	Photocopy of Trade License
2	Having Experience of successfully Supplying items/articles to at least 1 (one) Government Department/ Government organization.	Photocopy of Work Experience.
3	Copy of GST Certificate	Photocopy of GST Certificate of the Agency/Proprietor.
4	Having Annual Turnover 1 (one) Lakh during last financial year 2021-22.	Income Tax Return of 2021-22.

4. General Term & Conditions:

- a) Supply order may be given for single or bulk of item at once and supplier will have to supply and deliver the item within **15(fifteen) days** to Hostel location as mentioned above.
- b) Rates should be mentioned both in Figure and words in Rupees inclusive of tax, fixed transportation charge etc.
- c) Incomplete and conditional Quotation will not be entertained.

5. Earnest Money Deposit (EMD):

- a) Earnest money deposit **Rs.4000/-** (refundable) by Demand draft (DD)/ banker's Cheque obtained from any nationalized scheduled bank having branch at Agartala, payable to the **DDO, Directorate of Tribal Welfare, P.N Complex, Gurkhabasti, Agartala-799006.**
- b) The EMD shall be refunded to all the bidders including the lowest bidder in their respective bank account after award of contract.
- c) No interest shall be payable against the EMD deposited by a bidder.
- d) There shall be **NO EXEMPTION from submitting EMD.**

Sd/-

(S. Prabhu, IFS)
Addl. Secretary & Director, TW
Government of Tripura.