GOVERNMENT OF TRIPURA  
DIRECTORATE OF TRIBAL WELFARE  
P.N. COMPLEX,GURKHABASTI,  
AGARTALA WEST TRIPURA  

No.F.3-22/TW/ACCTS/VEHICLE/PV/2012-13/ 5556  
Dated, 11/02/2020

PRESS NOTICE INVITING TENDER

The Director, Tribal Welfare, Govt. of Tripura invites sealed tender from the appropriate registered owner of the Mahindra Scorpio-2 & Eeco-2 of model not older than 2019 as follows:

<table>
<thead>
<tr>
<th>Sl. no.</th>
<th>Name of the work</th>
<th>Period of contract</th>
<th>Last date and time for dropping of tender</th>
<th>Time and date of opening of tender</th>
<th>Place of dripping of tender documents</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Hiring of Mahindra Scorpio-2(two) &amp; Eeco-2 (two) with manufacturing year not before 2019, in good working condition by the fuel (Petrol / Diesel / CNG) along with driver for use in the office of the Director, Tribal Welfare, Govt. of Tripura,</td>
<td>1(one) year</td>
<td>Up to 3.00 PM of 26/02/2020</td>
<td>At 3.30 PM of 27/02/2020 if possible.</td>
<td>DIRECTORATE OF TRIBAL WELFARE P.N. COMPLEX, GURKHABASTI, AGARTALA WEST TRIPURA</td>
</tr>
</tbody>
</table>

The detailed terms and conditions of the tender for quoting rates may be seen at the website www.twd.tripura.gov.in or may be collected section of the office of the undersigned at P/N. Complex, Gurkhabasti, (1st floor Directorate of Tribal Welfare) Agartala, Tripura, Pin-799006 during office hours.

Sd/-

Director Tribal Welfare  
Government of Tripura.
GOVERNMENT OF TRIPURA
DIRECTORATE OF TRIBAL WELFARE
P.N. COMPLEX, GURKHABASTI,
AGARTALA WEST TRIPURA

No. F.3-22/TW/ACCTS/VEHICLE/PV/2012-13/ Dated, 10/02/2020

NOTICE INVITING TENDER

The Director, Tribal Welfare, Govt. of Tripura invites sealed tender from the appropriate registered owner of the Mahindra Scorpio-2 & Eeco-2 of model not older than 2019 in good working condition by the fuel (Petrol / Diesel / CNG) along with driver for use in the office of the Director, Tribal Welfare, Govt. of Tripura, P/N. Complex, Gurkhabasti, (1st floor Directorate of Tribal Welfare) Agartala, Tripura, Pin-799006

Up to 3.00 PM of 10/02/2020 under the following terms and condition.

<table>
<thead>
<tr>
<th>NAME OF THE ITEM</th>
<th>ESTIMATED COST (Rs.)</th>
<th>EARNEST MONEY (Rs.)</th>
<th>LAST DATE AND TIME FOR BIDDING</th>
<th>TIME AND DATE OF OPENING OF BID</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Hiring of 2 (two) no Mahindra Scorpio incl. fuel and driver for use by the Tribal Welfare Department.</td>
<td>18,87,940.00/annum</td>
<td>47,196.00</td>
<td>Up to 3.00 PM of 10/02/2020</td>
<td>At 3.30 PM on 10/02/2020</td>
</tr>
<tr>
<td>2. Hiring of 2 (two) no Maruti Eeco incl. fuel and driver for use by the Tribal Welfare Department.</td>
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<td></td>
</tr>
</tbody>
</table>

Terms & Condition for Hiring of Vehicle

1. Period of Contract: Under normal circumstances the contract shall be valid for one year from date of issue of work order. However contract may be extended for further period of twelve months if agreed by the contractor and the Director, Tribal Welfare, Govt. of Tripura on the same rate, terms and conditions after ensuring competitiveness of the rates.

2. Quantity: Number of vehicle to be hired are 4 (four).

3. The Rates along with the valid documents should be submitted in a sealed envelope, addressed to the Director, Tribal Welfare, Government of Tripura. The Rates & relevant information should be submitted in prescribed format in Annexure-A. The Rates should be submitted in figured and words.

4. The tender documents should be written legibly and free from erasing, correction and overwriting, otherwise the bid will be rejected.

5. The tender should submit the following documents along with the rates offered:
   (i) Commercial certificate of the vehicle.
   (ii) Up to date Road Tax certificate of the vehicle.
   (iii) Up to date Insurance certificate of the vehicle.
   (iv) Pollution under control certificate of the vehicle.
   (v) PAN Card of the owner of the vehicle.
6. All the documents submitted by the registered owner along with the rates offered, should be fully signed by the registered owner, failing which the bid will be rejected.

7. The bidder shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other Company/Firm/Agency/Individual Service Provider.

8. After opening of tender, entrustment bidder must submit commercial driving license of drivers.

9. The vehicle will be well conditioned always. It may be required in holidays also.

10. Vehicle’s reporting time should be 6 AM to 10 AM, to be informed by concerned officers.

11. KM reading meter should have to be fitted in the car in good condition.

12. Generally reporting place for duties may be anywhere within the radius of 20 KM from the office of the tendering authority. Some time the vehicle may be used for visiting outstations (within state) for Departmental works to be informed by concerned officers/officials. Duty hour may vary between 6 AM to 11 PM.

13. For duties beyond 8 hours, overtime @Rs.10/- per hour may be allowed subject to maximum of Rs.40/- per day.

14. All repairing and maintenance etc. will be the responsibility of the owner of the vehicle at his own cost & risk. During repairing/maintenance, any break down, accident, defects etc substitute vehicle of similar/better quality must be provided by the owner without any delay.

15. All documents of the vehicle should be kept with driver during movement."On Government Duty" board has to be displayed in the vehicle. But misuse of this board by driver will be the onus of owner of vehicle. Accident if any during office duty will be the onus of owner of vehicle. If any papers/document of the vehicle is lacking and due to this police/tax/vehicle officials strand the vehicle on duty, it will be the onus of contractor and no payment for that day, whatever may be the performed journey, will be allowed. Rather it will be the onus of contractor to arrange alternative arrangement for the officers/officials who occupies the vehicle.

16. Periodical repairing/maintenance of the vehicle should be done without delay. For any delay in this regard, punitive action as decided by office will be imposed on the owner.

17. Any malfunctioning/inequalities in vehicle operation if detected during the hiring period will be attributed to the owner and owner will have to replace the vehicle as per instruction of the office.

18. The parking place during hiring period will be ascertained by the owner and office jointly. If vehicle is stolen from the parking place/meet accident during hiring period, office will not be responsible.

19. Driver, fuel & lubricant should be provided by the owner along with hired vehicle and related expenditure should be borne by the owner of the vehicle.

20. The vehicle should report for duty with driver, along with sufficient fuel.

21. Driver should be obedient, punctual & must maintain the office decorum & traffic rules as per norms. Any misconduct of driver with the office staffs who availed the vehicle will be the onus of owner and as per instruction of authority driver should be changed within 24 hours otherwise agreement will be terminated.

22. Log book will be issued by the office and it is the responsibility of the owner of the vehicle to maintain the log book and get it signed by the officers on duty every day.

23. Vehicle’s towel and other required accessories will have to be borne by the owner.

24. For wear & tear/decay of the vehicle during hiring period, office will not take any responsibility. Owner has to inspect the condition of the vehicle periodically.

25. Tyre/tube replacement at the cost/risk of owner has to be done as per instruction of the office.

26. Rate should be quoted following the rules as given in DFPRT 2019.
27. The vehicle should invariably be of good road worthy condition and should have all valid documents as per Motor vehicle Act.
28. The vehicle may be called on duty on Sunday and other public holiday as per requirement of the Department.
29. The vehicle should be placed to this department as and when asked for positively.
30. The vehicle should be fuelled (Petrol / Diesel / CNG) for minimum 100 km. Daily run if otherwise informed.
31. In case the vehicle needs maintenance, the owner will provide substitute vehicle of equal Model/Manufacture until its set right for journey.
32. The rates are inclusive of cost of fuel (such as lubricants/(Petrol / Diesel / CNG), taxes, insurance etc. As required.
33. In case of need, the driver has to be changed within 24 hours of being informed.
34. Payment of hiring charges will be on monthly basis against bill raised by the owner of the vehicle supported by appropriate certificate from the user.
35. Taxes will be charge on hiring bill as per prevailing rate and will charges from time to time as per Government Notification.
36. Price revision: The price quoted by the service provider shall not be subject to any revision on any account.
37. The office reserves right to cancel the tender process at any time without assigning any reason and the tender shall not be entitled to claim any damage or compensation what’s ever due to such cancellation.
38. The successful renderer should submit all the relevant documents in original to the Unit for verification, as and when asked for before issue of work order.
39. The vehicle should invariably be of good roadworthy conditions and should have all valid documents as per Motor Vehicle Act.
40. Hiring of 2 (two) nos. Mahindra Scorpio & 2 (two) nos. Maruti Eeco including fuel and driver. Details of the requirement viz, type of vehicle, year of manufacturing, detention charge and ceiling of rate per km are given below:

<table>
<thead>
<tr>
<th>Sl.</th>
<th>Type of vehicle</th>
<th>Year of manuf acturing</th>
<th>Upper ceiling of Detention charge @ per day (in Rs.)</th>
<th>Upper ceiling of rate per kilometer (in Rs.)</th>
<th>Monthly ceiling</th>
<th>Annual ceiling</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Maruti Eeco</td>
<td>2018 or later</td>
<td>Petrol 8.00, Diesel 5.00, CNG 30820.00</td>
<td>Petrol 25300.00, Diesel 2019.00, CNG 369840.00</td>
<td>036000.00</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>M &amp; M Scorpio</td>
<td>2018 or later</td>
<td>Petrol 11.00, Diesel 0.00, CNG 47840.00</td>
<td>Petrol 574080.00, Diesel 0.00, CNG 0.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

41. Normal duty hour (from 9.30 am to 8.30 pm) per day of the vehicle will be 10 (ten hours, but the vehicle may be used beyond 10 (ten) hours. Additional payment will be made if the vehicle is used beyond 10 (ten) hours.
42. The vehicle may be placed for journey outside Agartala and cannot claim extra charges for night halt, if required. The vehicle should be for 24 (twenty four) hours detention.
43. The vehicle may be called on duty on Sunday and other public holiday as per requirement of the Department as per rate contract as provided in Para 2 (Sl. No. 10) of the memorandum No. F. 9(5)-FIN(EXPENDITURE)-l/2019 dated, 30/11/2019.
44. The vehicle should be placed to this department as and when asked for positively.
45 The vehicle should be fuelled (Petrol / Diesel / CNG) for minimum 100 K.M. daily run. If otherwise informed.

46 In case the vehicle needs maintenance, the owner will provide substitute vehicle of equal Model/Manufacturer until its set right for journey. The cost towards maintenance/repair of the vehicle shall have to borne by the owner of the vehicle.

47 The rates are inclusive of cost of fuel (such as lubricants/(Petrol / Diesel / CNG), taxes, insurance etc. As required. Fuels and lubricants are to be provided by the owner. All accessories, stepne and duster etc. For the vehicle will have to be provided by the supplier/owner.

48 The Driver of the vehicle should produce a valid driving licence.


50 Last date and time for dropping of tender: up to 3.00 PM of 26/02/2020.

51 Date and time of opening of tender: At 3.30 PM of 27/02/2020 if possible.

(Sd/-)

(L. T. DARLONG)
Director Tribal Welfare
Government of Tripura.