

GOVERNMENT OF TRIPURA
DIRECTORATE OF TRIBAL WELFARE
P.N.COMPLEX, GURKHABASTI, AGARTALA
Ph: - 0381-232-3565
E-mail: twdtripura@gmail.com

No.F.3-2/TW/Accts/ADC-Elect./2020/ 37411

Dated 19 / 03 / 2021

NOTICE FOR SHORT QUOTATION

Short Quotations is hereby invited in plain paper from the interested lawful reputed Firms / Agencies / Co-operatives for procurement of photocopier machines in the official works in connection with General Election of TTAADC and Village Committee Election.

Details are given below:

Sl.	Items	Quantity	Specification
1	Photocopier machine	02 nos.	Speed: 27 Copy PPM, Paper tray capacity: 500 RAM: 512MB, Duplex, Interface connectivity, Resolution 600dpi.

2. The interested Dealer/supplier/firm Co-operative Society is requested to submit the quotation in the office of the Directorate of Tribal Welfare, Govt. of Tripura by 22.03.2021 during the office working hours i.e. from 10 AM to 5.00 PM.

3. **Eligibility Criteria:**

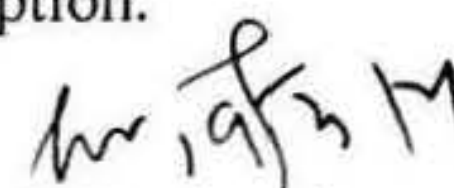
- Copy of work completion certificates/ sanction orders of the Government departments/ Government organizations.
- Copy of PAN card.
- Copy of GST Certificate.
- Copy of Trade license of the Agency /Firm.
- Copy of GST return from last six months.

4. **General Term & Conditions:**

- Supply order may be given for single or bulk of item at once and supplier will have to supply and install the items immediately.
- Rates should be mentioned both in Figure and words in Rupees.
- Incomplete and conditional Quotation will not be entertained.
- All remittance charges will be borne by the bidder.

5. **Earnest Money Deposit (EMD):**

- Earnest money deposit **Rs.3600/-** (refundable) by Demand draft (DD)/ banker's Cheque obtained from any nationalized scheduled bank having branch at Agartala, payable to the DDO, Directorate of Tribal Welfare, P.N Complex, Gurkhabasti, Agartala-799006.
- The EMD shall be refunded to all the bidders including the lowest bidder in their respective bank account after award of contract.
- No interest shall be payable against the EMD deposited by a bidder.
- Bidders exempted under specific Government order/ rules from submitting EMD have to furnish scan copy of the related Government order/ rules for claiming such exemption.



(L. T. Darlong)
Addl. Secretary & Director, TW
Government of Tripura.