



No F.11-173(45)/FRC/TENDER/2021-22/ 25227-233

**GOVERNMENT OF TRIPURA  
DIRECTORATE OF TRIBAL WELFARE**

**Agartala, Gurkhabasti, 799006**

**Phone no. 0381-2323565, email: twdtripura@gmail.com**

**Dated, Agartala, the 08 -12-2021**

**NOTICE INVITING QUOTATION**

Directorate of Tribal Welfare invites Notice Inviting Quotation from interested Cert-In empanelled agencies for Security Audit of the Web Applications <https://forestrights.tripura.gov.in> & <https://mypatta.tripura.gov.in> under Directorate of Tribal Welfare, Government of Tripura. Detailed Notice Inviting Quotation, schedules can be obtained from <https://twd.tripura.gov.in>. Last date of submission of the quotation is upto 05.00 PM of 20-12-2021.

Vishal  
81144

**(Dr. Vishal Kumar, IAS)**  
Director, Tribal Welfare  
Government of Tripura

Copy to:

1. The PS to the Hon'ble Minister, TW Department for kind information of the Hon'ble Minister.
2. The PS to the Secretary, Tribal Welfare Department, Government of Tripura for kind information of the Secretary.
3. The P.S. to the State Informatics Officer, NIC, Tripura for kind information of the SIO, NIC, Tripura.
4. The Addl. Director, (HoO), Directorate of Tribal Welfare, Government of Tripura for information.
5. The Joint Director, (DDO), Directorate of Tribal Welfare, Government of Tripura for information and compliance.
6. The Member Secretary, TTWREIS, Gurkhabasti, Agartala for information.
7. The Branch Officer, IT, Directorate of Tribal Welfare for information and necessary action.

Vish →  
81144

Director, Tribal Welfare  
Government of Tripura

DETAILED DATA SHEET

1	Quotation Inviting Authority	Director, Directorate of Tribal Welfare, Government of Tripura
2	Name of the Work	Security Audit of the Web Applications under Directorate of Tribal Welfare for <a href="https://forestrights.tripura.gov.in">https://forestrights.tripura.gov.in</a> & <a href="https://mypatta.tripura.gov.in">https://mypatta.tripura.gov.in</a>
3	Quotation Reference ID	No F.11-173(45)/TWD/FRC/2021-22/25227-233
4	Detailed Notice Inviting Quotation at <a href="https://twd.tripura.gov.in">https://twd.tripura.gov.in</a>	09-12-2021, 11.00 AM
5	Last Date of submission of quotation	20-12-2021, 05.00 PM
6	Estimated Value	Rs. 1,00,000/-
8	Mode of Submission & Address.	The interested empanelled agencies may submit their quotation on or before the last date of submission at, <b>DIRECTORATE OF TRIBAL WELFARE, GOVERNMENT OF TRIPURA Agartala, P.N. Complex, Gurkhabasti, Pin- 799006, Phone no. 0381-2323565.</b>
9	Time and Date of Opening quotation	21-12-2021, 11.00 AM
10	Place of Opening quotation	Office of the Directorate Tribal Welfare, Government of Tripura, P.N. Complex, Gurkhabasti, Agartala, 799006.
11	Contract Period	1 (one) year from the date of Award of Contract (AoC)
12	Earnest Money Deposit (EMD)	Rs.5000/- (Rupees five thousand) only. Earnest Money Deposit (EMD) should be deposit in favour of "DDO, Directorate of Tribal Welfare, Government of Tripura" through demand draft (DD) only. Micro and Small Enterprises (MSEs) and the firms registered with concerned Ministries/ Departments are exempted from submission of Earnest Money Deposit (EMD).
13	Methodology	The applications have to be audited to discover any vulnerabilities/weaknesses and prioritization of various risks to these web applications. The applications have to be audited as per the CERT-in Standards and Open Web Application Security Project (OWASP) guideline. Typical issues which need to be discovered may include improper input validation, insecure direct object reference, invalidated directs and forwards, Cross-Site Scripting (XSS), Cross-Site Request Forgery(CSRF), Broken Authentication and Session Management e.g. weak passwords, weak session management, various injection flaws e.g. SQL injection, command injection etc., security mis-configurations,

		<p>well-known platform and component vulnerabilities, sensitive data exposure, missing or improper access control, forceful browsing, form/ hidden field manipulation, insecure use of cryptography, Cookie posing, Errors triggering sensitive information, leak etc. Besides, the auditor will have to undertake user profiling and suggest specific access methodologies and privileges for each category of the users identified in each web application.</p> <p>The auditors will have to carry out an assessment of the vulnerabilities, threats and risks that exist in these web applications through Internet Vulnerability Assessment and Penetration Testing. This will include identifying remedial solutions and recommendations for implementations of the same to mitigate all identified risks, with the objective of enhancing the security of the system. All deliverables shall be in English language.</p> <p>Counter measures on security risk, vulnerabilities and audit and recommended corrective actions will be undertaken by Directorate of Tribal Welfare, Tribal Welfare Department, Govt. of Tripura. The auditor shall submit the final audit report after the remedies/recommendations are implemented and confirmed with retest. And hence, re-assessment/testing may be required for several time during each assessment period.</p>
14	Schedule for completion of the work	<p>(a) The first round of security audit report for each application must be submitted to the Directorate of Tribal Welfare, Government of Tripura within 10 (Ten) working days after the work order issued by the Department and consecutive round of reports after fixing of the vulnerabilities by the concerned officials of Directorate of Tribal Welfare (if any), must be submitted within 5 working days.</p> <p>(b) Subsequently, the re-assessment/re-testing for each application has to be conducted in every quarter for each website for one year. Before commencement of each re-assessment, the concerned Officials of Directorate of Tribal Welfare will have to be informed</p>

		in advance. Audit report for each application need to be submitted to the Directorate of Tribal Welfare, Government of Tripura within 10 (Ten) starting working days of each quarter (considering issuing month of the work order as first month) and consecutive round of reports after fixing of the vulnerabilities by the concerned officials of Directorate of Tribal Welfare (if any), must be submitted within 5 working days.
15	Deliverables	After testing/retesting, an observation report describing the discovered vulnerabilities, weaknesses, miss-configurations with recommended actions for risk mitigation need be submitted against each web application separately and a final report will be issued stating the status of the site after the closure. The final Report will certify that tested web application is in compliance with the CERT-in standards. The Auditor will be required to submit the final clearance certificate documents in printed format (2 copies each) after the audit of above mentioned web applications.
16	Eligibility Criteria	<p>a. The empanelled shall be a proprietary firm/Ltd. company / partnership firm/ Government Organization (Central / State / PSUs) with their registered office in India for the last three years as on 30<sup>th</sup> November, 2021.</p> <p>b. Only those Organizations/firms that currently empanelled with the CERT-in are eligible for submitting the quotations.</p> <p>c. The Organizations/firms must have executed a minimum of five projects related to Application Security Audit in any Government (Central / State / PSUs) Organization in India during last 3 (three) Financial Years. The aggregated order value placed with the Agency from different Government Organization must exceed Rs. 5 lacs or equivalent during the last three financial years.</p> <p>d. Should not hold any sanction/black-listing by any PSU/State or Central Government organization.</p> <p>e. Organizations/firms should have a valid PAN &amp; GSTN.</p> <p>f. Organizations/firms should accept all the terms and conditions.</p> <p>g. Organizations/firms should provide Power of Attorney in the</p>

		<p>name of authorized signatory authorizing him for signing the documents or related clarifications on documents.</p> <p>h. The Organizations/firms must have filed its Income Tax Returns for the last 3 (three) Financial Years.</p>
17	Supporting Documents to be Submitted	<p>a. Copy of valid Certificate of Registration/ incorporation or Authorized letter issued by the Head of the Organization for the Govt. Organizations (Central / State / PSUs).</p> <p>b. Copy of valid empanelment certificate from Cert-In.</p> <p>c. Copy of work Completion Certificates from client(s)</p> <p>d. Copy of Sanction Orders of the Government Departments/Government Organizations.</p> <p>e. Self-declared Turnover Certificate.</p> <p>f. Copy of PAN Card &amp; GST Registration letter/certificate.</p> <p>g. Copy of Power of Attorney in the name of authorized signatory.</p> <p>h. Copy of Income Tax Returns for the last 3 (three) Financial Years.</p> <p>i. Copy of registration of Micro and Small Enterprises (MSEs) and the firms registered if required exemption for EMD.</p>
18	Evaluation Committee	<p>a. Financial &amp; Technical specification will be evaluated by the Evaluation Committee to be formed for the purpose by the Directorate of Tribal Welfare, Government of Tripura.</p> <p>b. The Evaluation Committee shall evaluate the Technical Proposal as per the response to the supporting documents/documentary evidence. Inability to submit requisite supporting documents/documentary evidence shall not be considered for evaluation and will summarily rejected.</p> <p>c. Incomplete and conditional quotations will not be entertained.</p> <p>d. The Evaluation Committee reserves the right to reject any or all proposals on the basis of any deviations.</p> <p>e. The Tender Evaluation Committee reserves the right to relax any terms and conditions in the Govt. interest, with the approval of the competent authority.</p> <p>f. In case of any ambiguity, the decision taken by Evaluation Committee shall be final.</p>

19	Right to accept or reject any quotation:	<p>Directorate of Tribal Welfare, Government of Tripura reserves the right to accept or reject any quotation(s) at any time prior to the award to Contract, without thereby incurring any liability to affected quotationer or any obligation to inform the affected quotationer(s) of the reasons for such action.</p>
20	General Term & Conditions:	<p><b>General Term &amp; Conditions</b></p> <p>The selected firm/agency shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other Company/Firm/Agency/Individual Service Provider.</p> <p><b>Terms of Payment:</b></p> <p>a. The payment will be made only after submitting the final security audit certificate on completion of Security Audit of all the websites after each quarterly assessment.</p> <p>b. No claim for interest in case of delayed payment will be entertained by the Directorate of Tribal Welfare, Government of Tripura.</p> <p>c. No advance payment shall be made including payments of handling charges/service charges/GST charges etc. under any circumstances to the selected firm/agency.</p> <p>d. All remittance charges will be borne by the selected firm/agency.</p> <p>e. In case, the selected firm/agency fails to execute the contract, Directorate of Tribal Welfare shall have liberty to get it done through any other agency with full cost recoverable from the agency in addition to damages and penalty.</p> <p>f. Amount payable to the Service Provider as stated in the Contract shall remain non-negotiable and fixed during the tenure of the Contract. The prices quoted shall not be conditional /optional.</p> <p>g. The bill in triplicate may be sent to the Directorate of Tribal Welfare, Government of Tripura for settlement by submitting the final security audit certificate for all the applications in every</p>

		quarter.
21	Tax deduction at source:	<p>a. All Central/State Govt. /Local Body levies as applicable from time to time shall be deducted at source from the payment to the Service Provider as per the respective law in force at the time of execution of contract. Directorate of Tribal Welfare, Government of Tripura shall deduct at source taxes/duties under any other law/statute as may be applicable at the time of making payments.</p> <p>b. If any rates of Tax are increased or decreased, a new Tax is introduced, an existing Tax is abolished, or any change in interpretation or application of any Tax occurs in the course of the performance of Contract, which was or will be assessed on the Quotationer or its employees in connection with performance of the Contract, an adjustment as per the terms of this quotation shall be applicable and Contract Price shall be made to take into account any such change in such manner as prescribed herein the quotation.</p>



**Section II**  
**TECHNICAL SPECIFICATION**

**Web Application 1:**

1	Application Name	Forest Rights
2	Brief Application Description	The Forest Rights Act (FRA), 2006 recognizes the rights of the forest dwelling tribal communities and other traditional forest. An web application has design by the NIC, Tripura for implementation of the act.
4	URL	<a href="https://forestrights.tripura.gov.in">https://forestrights.tripura.gov.in</a>
5	Total Size of the Website (in no. of pages)	No. of Static Pages: 1 No. of Dynamic Pages:180 Total No of Pages: 181
6	No. of User Categories/ Roles(Access Privileges)	3
7	Is there interconnectivity with other applications	Yes
8	Is there any Web Services / API present in the application? If Yes, No of WS/API's?	Yes 3
9	Is there any mail server integration	No
10	Whether testing should cover infrastructure level (Network level) testing or only Application Level?	Application Level
11	Blackbox OR Greybox Assessment.	Both
12	Is the website on Intranet or Internet	Internet

**NB:** No of pages, script files, user categories etc. may be increased or decreased during the contract period.

**Web Application 2:**

1	Application Name	My Patta
2	Brief Application Description	The Hon'ble Supreme Court of India in Case No. WP(C)-50/2008 & 109/2008 has directed the state to furnish the information relating to the forest rights non-recommended claims. An web application has design by the NIC, Tripura for implementation of the act.
4	URL	<a href="https://mypatta.tripura.gov.in/">https://mypatta.tripura.gov.in/</a>
5	No of Server side script files	1
6	No Client side script files	43
7	Total Size of the Website (in no. of pages)	No. of Static Pages:1 No. of Dynamic Pages: 78 Total No of Pages: 79
8	No. of User Categories/ Roles (Access Privileges)	3
9	Is there interconnectivity with other applications	no
10	Is there any Web Services / API present in the application? If Yes, No of WS/API's?	Yes 1
11	Is there any mail server integration	No
12	Whether testing should cover infrastructure level (Network level) testing or only Application Level?	Application Level
13	Blackbox OR Greybox Assessment.	Both
14	Is the website on Intranet or Internet	Internet

**NB:** No of pages, script files, user categories etc. may be increased or decreased during the contract period.

**QUOTATIONER'S INFORMATION SHEET**

1	Name of the Quotationer/Farm/Organization:	
2	Full address of Quotationer's organization :	
3.	Telephone no :	
	E-mail address :	
3.	TIN / PAN No. :	
5	GSTN :	
7	<b><u>Legal Status of Quotationer:</u></b> Proprietary firm/Ltd. company/ partnership firm/ Government Organization(Central / State / PSUs)	
8	<b><u>Particulars of Registration with Government</u></b> <b><u>Body</u></b> Organization/Place of registration:	
	Registration No. :	
9	CERT-In Registration Number :	
10	<b><u>Contact Person:</u></b> Name:	
	Designation:	
	Mobile No:	
11	List of Clients, Govt. as well as reputed private organizations	

I do hereby certify that the above mentioned particulars are true and correct.

(Signature of the quotationer)

Date:

Name:

Place:

Seal:

**DECLARATION AND UNDERTAKING BY THE QUOTATIONER**

To  
**The Director, Directorate of Tribal Welfare**  
Government of Tripura  
P N Complex, Gurkhabasti  
P.O. Kunjaban, PIN-799006

**Sub: Self-declaration in respect of submission of bid “Security Audit of the Web Applications under Directorate of Tribal Welfare, Tribal Welfare Department”.**

**Ref: No .**

Dear Sir,

I / We hereby agree to abide by all terms and conditions laid down in tender document referenced above.

2. I/We before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions.

3. I/We confirm that we have not been levied financial penalty or any major penalty in the past by any of our client/principal employer and also declare that my/our firm/agency/company doesn't have any existing litigation, never blacklisted, and terminated by any client in India.

4. I/We confirm that we never filed any law suits or requested arbitration with regard to any contract within the last five years. No judgment, claim, arbitration proceeding or suit pending or outstanding against us or our officers. Bankruptcy was never filed by us, our subsidiaries or our parent companies. We were never cited by any regulatory agency for a safety violation in the last 2(two) years.

**(Signature of the quotationer)**

**Name:**

**Date:**

**Seal:**

**Place:**

**PERFORMANCE CERTIFICATE FORMAT**

**(On Office Letter Head with complete address, email, contact telephone number & fax number)**

Ref. No.....

Date:.....

**TO WHOM IT MAY CONCERN**

This is to certify that, M/s .....  
(Farm/Organization name with complete address) has executed the work/supply order issued by ..... (Work/Supply Order Issuing Authority) vide no..... dated..... (Work/Supply Order No. and date) for ..... (Name of the Work/Supply Order) amounting Rs..... (in figures) (Rupees.....in words) successfully within the stipulated time frame.

This is also certified that payment(s) to M/s ..... (Farm/Organization name with complete address) has been made after successful execution of the aforesaid work amounting Rs.....,.....,..... vide ....., ....., ..... (mode of payment with date) respectively.

**(Any other Remarks by the Order Issuing Authority.)**

**(Signature of the client)**

**Date:**

**Name:**

**Place:**

**Seal:**

**TURNOVER CERTIFICATE**

In reference No. \_\_\_\_\_ dated \_\_\_\_\_ of Director, Tribal Welfare, Tribal Welfare, Government of Tripura, I/We hereby confirm and certify that during the financial years FY-2018-19 (i.e. for the year ended 31<sup>st</sup> March, 2019) , FY- 2019-20 (i.e. for the year ended 31<sup>st</sup> March,2020) and FY- 2020-21 (i.e. for the year ended 31<sup>st</sup> March,2021), the Turnover/Gross Receipt of my/our firm/company M/s \_\_\_\_\_, Office Address: \_\_\_\_\_ of M/s \_\_\_\_\_ (Full Name and address of the Company/Firm) as per Income Tax Return from Security Audit services are as follows-

1. Turnover/Gross receipts from Security Audit services for the FY: 2018-19 Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only.
2. Turnover/Gross receipts from Security Audit services for the FY: 2019-20 Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only.
3. Turnover/Gross receipts from Security Audit services for the FY: 2020-21 Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) only.

I/We also confirm that turnover/Gross Receipt of the firm/company M/S \_\_\_\_\_, \_\_\_\_\_ Address; \_\_\_\_\_ during FY: 2018-19, 2019-20 and 2020-21 is not less than average annual turnover of Rs. 5 lakhs from Security Audit services.

I/We hereby unconditionally undertake that if the information furnished above by me/us are found false or tampered the quotation Inviting Authority shall without prejudice to any other right or remedy be at liberty to reject this quotation including the forfeiture of the full Earnest Money Deposit (EMD).

Place: \_\_\_\_\_

Yours Faithfully

(Signature of the Quotationer with Official Seal)

Date: \_\_\_\_\_