



# **Ministry of Tribal Affairs**

Government of India

## **Guidelines**

# **Eklavya Model Residential School (EMRS)**

**Eklavya Model Day Boarding School  
(EMDBS)**

**Centre of Excellence for Sports**

**13<sup>th</sup> November, 2020**



**Ministry of Tribal Affairs**  
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## Abbreviations:

EMDBS	Eklavya Model Day Boarding Schools	PVTG	Particularly Vulnerable Tribal Group
EMRS	Eklavya Model Residential School	RTE	Right to Education
MoTA	Ministry of Tribal Affairs	ST	Scheduled Tribe
NESTs	National Education Society for Tribal Students	UT	Union Territory

## 1. Introduction

The establishment of an egalitarian social order, free from all forms of discrimination whatsoever, has been a cherished goal enshrined in the Constitution. Special care therefore has been bestowed on the disadvantaged sections of the society, especially the simple Tribal people to enable them to catch up with the rest as early as possible. Accordingly, the Constitution provided a comprehensive framework for the protection

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*"Education in its real sense is the pursuit of truth. It is an endless journey through knowledge and enlightenment. Such a journey opens up new vistas of development of humanism where there is no scope nor room for pettiness, disharmony, jealousy, hatred or enmity. It transforms a human being into a wholesome whole, a noble soul and an asset to the universe. Real education enhances the dignity of a human being and increases his self-respect. If only the real sense of education could be realized by each individual, and carried forward in every field of human activity the world will be so much a better place to live in."*

*Dr. APJ Abdul Kalam  
(Former President of India)*

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and advancement of the Tribal people. In addition to the Constitution protective regime put in place in the Constitution of India for the disadvantaged sections of society in general, many provisions were specifically provided for safeguarding interest of tribals and with a view the objective of providing more focused approach on the integrated socio-economic development of the Scheduled Tribes (STs), the most underprivileged of the Indian society, in a coordinated and planned manner, Ministry of Tribal Affairs (MoTA) was set up in the year 1999.

Since its inception, endeavor of Ministry of Tribal Affairs has been to take various initiatives for overall upliftment of Tribals across the country. Amongst these, providing quality education to ST students have been among the main focus of the Ministry as educational development is a stepping-stone to economic and social development and is also the most effective instrument for overall empowerment.

## 2. Objective

- a. In the context of trend of establishing quality residential schools for the promotion of education and also to ensure all round development of tribal students in all areas, habitations and diversified environment throughout the country, the Eklavya Model Residential Schools (EMRS), Eklavya Model Day Boarding Schools (EMDBS) and Centre of Excellence for Sports are being established for ST and PVTG students.
- b. The schools are aimed to provide quality upper primary, secondary and senior secondary level education to ST and PVTG students in tribal dominated areas, along with extra-curricular activities, to enable them to access the best opportunities in education and to bring them at par with the general population.

## 3. Scope

This guideline is applicable to all Eklavya Model Residential Schools, Eklavya Model Day Boarding Schools and Centre of Excellence for Sports (hereinafter called the schools) sanctioned w.e.f. date of meeting of CCEA approving the scheme. Recurring cost component given in para 11.2 (of this guidelines) will be effective from 01.04.2019. Further, for recurring cost purposes, these guidelines will also be applicable to existing schools that come onboard and accept the norms and modalities of this scheme provided MoU is signed by State Society with NESTS.

## 4. Management of Schools

### 4.1 National Education Society for Tribal Students (NESTS)

- a. NESTS, as an autonomous Society under the Ministry of Tribal Affairs has been registered under Societies Registration Act, 1860.
- b. NESTS is mandated to plan, construct, establish, endow and administer the Schools and to do all acts and things necessary for or conducive to tribal education.
- c. The NESTS shall function through an Executive Committee under the Chairmanship of Secretary, Tribal Affairs. The Executive Head of the administrative pyramid will be the Commissioner (Joint Secretary level) who shall execute the policies laid down by the Executive Committee.
- d. The NESTS will be guided by a Steering Committee headed by the Hon'ble Minister for Tribal Affairs.

## **4.2 State/UT EMRS Societies**

- a. At the State/UT level, EMRS Societies to be set up (in case not in place) within 30 days from issue of the Guidelines.
- b. The State/UT EMRS Societies to be registered under Societies Registration Act or Indian Trust Act or any other corresponding State Act.
- c. Any other existing society with similar aims and objectives may be assigned the work with prior approval of NESTS/Ministry.
- d. State Societies to share detailed information of the Society along with bylaws/MoA with NESTS.
- e. State Societies will maintain, control and manage the Schools as per the guidelines and norms formulated by the Ministry of Tribal Affairs, Government of India and undertake other responsibilities as delegated by the MoTA/ NESTS.

## **4.3. District Level Committee**

A District Level Committee is to be formed at the District Level to supervise the functioning of the Schools in the District. The DLC will be headed by the District Collector with local educationists, tribal representatives and officers from the District as members to supervise the functioning of the Schools, provide necessary assistance in effective functioning of the school.

### **a. Composition of the District Level Committee**

- i. District magistrate/Collector/Deputy Commissioner: Chairman
- ii. Project Director, District Rural Development Agency or Chief Executive Officer, Zilla Panchayat.
- iii. Project Officer/Administrator, Integrated Tribal Development Agency/Project or Deputy/Assistant Commissioner, Tribal Welfare or equivalent officer dealing with Tribal Welfare at the District Level.
- iv. District Education Officer
- v. District Social Welfare Officer
- vi. Two eminent educationists from the District to be nominated by the Chairman.
- vii. Chief District Medical Officer
- viii. All principals of Schools (One Principal shall be nominated as Member Secretary of the DLC on an annual rotation basis, in case of more than one School in a district).

**b. Powers & Function of the Committee:**

- i. Supervise the functioning of the school in all aspects including academic performances, infrastructure development, co-curricular activities, mess etc.
- ii. Assist the schools in ensuring local assistance and cooperation for its better working and growth.
- iii. Assist in organizing various activities for children to know about their culture, about various avenues for their personal and professional growth.
- iv. Mobilize public support by way of additional financial support and kind for strengthening the activities of the Schools.
- v. Organize activities to make schools a focal point for improvement in quality of school education in general through sharing of experiences and facilities.
- vi. Monitor the progress of various infrastructure development activities in the schools.
- vii. Provide suggestions to the State EMRS Society on any improvement or reform required in the academic or other aspects of functioning of the schools.
- viii. Any other responsibility to be assigned by the State EMRS Society.

The Committee should meet atleast quarterly during a financial year.

## 5. Establishment of New Schools

### 5.1 Eklavya Model Residential School:

- a. Every block with more than 50% ST population and at least 20,000 tribal persons, will have an Eklavya Model Residential School by the year 2022. These schools will be on par with Navodaya Vidyalayas and will have special facilities for preserving local art and culture besides providing training in sports and skill development.
- b. Across the country, as per census 2011 figures, there are 564 sub-districts i.e. blocks/taluka/tehsil having more than 50% ST population and at least 20,000 tribal persons. Out of these sub-districts, EMRS have been sanctioned in 102 sub-districts at the inception of the Scheme. It is proposed to establish new EMRSs in the remaining 462 sub-districts by the year 2022.

### 5.2 Eklavya Model Day Boarding Schools:

Wherever density of ST population is higher in identified Sub-Districts (90% or more), it is proposed to set up Eklavya Model Day Boarding School (EMDBS) on an

experimental basis for providing additional scope for ST Students seeking to avail school education without residential facility. Accordingly, 12 such EMDBS will be set based on the demand of the concerned State/UT. The features of EMDBS will remain the same as EMRS except for the following:

- i. No residential facility.
- ii. Land requirement – 5 acres.
- iii. Provision of morning snacks, lunch and evening snacks.
- iv. Transportation facility in convergence with State/UT.
- v. Recurring cost @ existing 85000 per student per year.

Checklist to be filled and submitted while submitting proposal for establishing a new school is at **Annexure I**.

### **5.3 Centre of Excellence for Sports**

- a. Dedicated infrastructure for setting up Centre of Excellence for sports with all related infrastructure (buildings, equipment's etc.) will be supported. This Centre of Excellence will have specialized state-of-the-art facilities for one identified individual sport and one group sport in each State/UT. The important features of these Centers of Excellence for Sports will be as follows:
  - i. State-of-the-Art facilities, equipment and scientific back up along with specialized training, boarding and lodging facilities, sports kit, sports equipment, competition exposure, insurance, medical expenses etc. as per norms of Sports Authority of India.
  - ii. CoE for Sports will be co-located with an existing or proposed EMRS.
  - iii. The facilities will not only be restricted to students of EMRS but will also be open for other students on nominal charges (if found feasible) as to be decided by NESTS. Detailed norms with regard to management of the CoE for Sports will be laid down by NESTS in consultation with of Sports Authority of India.
- b. Detailed norm with regard to management of the CoE for Sports will be laid down by NESTS as per the extant norms and guidelines of Sports Authority of India applicable to such district level CoE for Sports.

## **6. Facilities in Schools**

The schools will be compliant to the provisions of the Right to Education Act, 2009 and other norms as prescribed by Central Board of Secondary Education (CBSE) and

Navodaya Vidyalaya Samiti. However, facilities not limited to the following will be ensured:

- i. State-of-the-art infrastructure (School, Labs, Hostel, Sports Facility, Staff Residences etc.)
- ii. Study materials, uniforms (including customized climatic clothing for hilly areas)
- iii. Facilities for preparatory classes for competitive entrance examinations.
- iv. Remedial classes for weak students.
- v. Design of curriculum to impart suitable skills in collaboration with M/o Skill Development.
- vi. Medical facilities including telemedicine and tie up with prominent hospitals in the vicinity.
- vii. Facilities for diagnostic and remedial medical needs of tribal children (e.g. Sickle Cell Anemia, Tuberculosis, Malaria etc.) will be ensured wherever possible.
- viii. Special Nutritional requirement and provisions for menstrual hygiene (sanitary pads, incinerator, etc.) of girl students.
- ix. Provision of adequate purified drinking water and sanitation facilities.
- x. Scouts, Guides, NCC, School bands and related activities.
- xi. Extra-curricular activities like dance, music, painting, trekking, excursions/exposure visits, study tours will be a part of the curriculum.
- xii. Participation in school level competitions in various spheres including academics, sports and co-curricular.
- xiii. Mobile app and robust MIS for reporting/ monitoring.
- xiv. Participation in exchange programmes (National and International).
- xv. Use of technology enabled learning tools.

The facilities in the schools will be at par with the Jawahar Navodaya Vidyalayas as far as possible.

## **7. Land Requirement**

Land has to be provided by the concerned State/UT as far as possible free of cost or on nominal cost free from all encumbrances with clear land use for development and expansion of schools. The land identified should be preferably in the vicinity of

District/Sub-District headquarters with proper road connectivity. The Minimum requirement of land for different schools is given below:

### **Eklavya Model Residential Schools**

A minimum of 15 acres of Land is required for establishing EMRSs

### **Eklavya Model Day Boarding Schools**

A minimum of 5 acres of Land is required for establishing EMDBS

Relaxation on the minimum requirement of land can be granted on case to case basis on the specific needs e.g. in North East, hilly areas and LWE affected areas.

Format for submitting land details for establishment of any new school is at **Annexure II.**

## **8. Admission Procedure**

- a. Admission to these schools will be through an appropriate method as per transparent objective criteria to be decided by the NESTS based on the norms under RTE Act, 2009.
- b. The number of seats for boys and girls will be equal.
- c. The total maximum sanctioned strength of a school shall be 480 students.
- d. At the Upper Primary and Secondary level i.e. from class VI to X, every class will have maximum 60 students in 2 sections of 30 students each
- e. At the Senior Secondary level (class XI & XII), there will be three sections per class for the three streams in Science, Commerce & Humanities. The maximum sanctioned strength of each section should be 30 students. In case of short fall in a section, ST students from other schools may be admitted as per procedure mentioned at above para (a).
- f. 10% of the seats of EMRS/EMDBS can be filled up by non-ST candidates (shall not exceed the total strength of 480). Priority shall be given to children of EMRSs/EMDBS staff, children who have lost their parents to Left wing extremism and insurgencies, children of widows, children of divyang parents etc.
- g. Reservation of 20% seats under sports quota for deserving ST students who have excelled in the field of sports.
- h. Ministry/NESTS will issue separate detailed guidelines for admission of students under Sports quota.

- i. Vacant seats in existing schools shall be filled up on priority by conducting special drives.

## 9. Running of Schools

### 9.1 Roles and Responsibilities of the National Education Society for Tribal Students:

- a) Operationalisation of the scheme in all its contours.
- b) Plan, construct, establish, endow and administer the Schools and to do all acts and things necessary for or conducive to tribal education.
- c) Provide good quality modern education- including a strong component of inculcation of values, awareness of the environment, adventure activities and physical education to the tribal children.
- d) Provide facilities, at a suitable stage for instruction through a common medium all over the country as per the language norms of CBSE.
- e) Offer a common core-curriculum of NCERT to ensure uniformity in standards.
- f) Facilitate CBSE affiliation of schools.
- g) Facilitate conduct of training / capacity building programmes for teaching and non-teaching staff in coordination with the State/UT EMRS Societies.
- h) Transfer the admissible Recurring Costs based on the actual requirement as to be projected by the State/UT EMRS Society in the beginning of the financial year for onward transmission to the schools through PFMS.
- i) Shall provide detailed standards and norms for recruitment of Teaching and Non-Teaching Staff and continuation of existing staff.
- j) Shall review the existing MoUs signed by the State/UT EMRS Society or the State Government with Non-Governmental Organizations (NGOs) regarding running of the existing schools and take appropriate decision to enter into a fresh MoU only if the academic results are found good and any other benchmarks as to be decided.
- k) If need be, could entrust the recruitment of teachers for States to an independent agency duly ensuring reservation quota prescribed therein.
- l) Aid, establish and conduct other institutions as may be required for the furtherance of the Society's objectives in any part of India.

- m) Do all such things as may be considered necessary, incidental or conducive to the attainment of all or any of the objectives of the Society.
- n) Carry out any other activities required for implementation of the Scheme, as directed by Ministry of Tribal Affairs, Government of India from time to time.
- o) Shall adhere to General Financial Rules, 2017, Delegation of Financial Powers Rules and maintain proper accounts and other relevant records, including prepare an annual statement of accounts, balance sheet, in such form as may prescribed by the Government of India.
- p) Accounts of the Society shall also be subject to C&AG audit.
- q) Shall deal with all legal matters arising out of the implementation of the Scheme.

### **9.2 Roles and Responsibilities of the State Government/ UT Administration**

- a) Provide land free of cost as far as possible or on nominal cost, free from all encumbrances with clear land use for development and expansion EMRS/ EMBDs/ Centre of Excellence for sports. The land use shall not be changed to the detriment of the National Education Society for Tribal Students. Ensure proper connectivity like road, etc. as required for the Schools.
- b) Provide, or cause to be provided, electricity, water and other utility services at substantially concessional rates at EMRS/ EMBDS/ Centre of Excellence for Sports.
- c) Ensure safety of the schools, children and staff by ensuring necessary precautionary measures.
- d) Shall ensure resolution of any law and order situation that may pose a threat to the safety and security of the school, students and staff.
- e) Place the assets already created for such schools at the disposal of the State/UT EMRS Society without any financial implications;

### **9.3 Roles and Responsibilities of the State/UT EMRS Society**

- a) State/UT EMRS Societies will be responsible for the management of Schools sanctioned/established in the particular State/UT in accordance to the norms and guidelines laid down by the NESTS.
- b) Shall coordinate with the respective State Government /UT Administration to provide land free of cost and free from all encumbrances with clear land use for development and expansion of the Schools.

- c) Shall ensure transfer of the identified land in its name and the building appurtenant thereto, vested with it.
- d) Shall ensure proper connectivity like road, electricity, water supply, land development etc. as required for the Schools in coordination with the State Government /UT Administration.
- e) Shall ensure recruitment of Teaching & Non-Teaching Staff for the schools based on the norms, guidelines and Recruitment Rules prescribed by the Ministry from time to time in a timebound manner.
- f) Shall ensure adherence to the reservation policy as applicable to the sub-groups within ST communities, if any, in the respective State/UT during the recruitment and admission process in the schools in consonance with the extant guidelines of the Ministry.
- g) May incorporate locally relevant curriculum, if required with prior approval of the NESTS.
- h) Shall ensure migration of existing schools to CBSE curriculum, if not affiliated to CBSE, within one year from the date of signing of the MoU.
- i) Shall prepare and submit an Annual Action Plan based on the actual requirements to the NESTS for sanction and disbursement of Recurring & Maintenance Grant in the penultimate month of the preceding financial year.
- j) Shall open Bank Accounts exclusively for receipt and disbursement of funds pertaining to the schools received from the NESTS at the Society and School Level.
- k) Shall implement Public Financial Management System (PFMS) including the Expenditure, Advance and Transfer (EAT) Module at the Society and School Level. However, in addition to PFMS, may also put in place any other system for transfer and monitoring of funds for better transparency and monitoring, if required.
- l) Shall register the schools on the Government E-Marketplace Portal and ensure procurement of goods and services through the portal as per the GFR norms preferably or may follow the State Financial Rules. In case the State Financial/Procurement Rules are followed, due diligence to be done to ensure that it is in consonance to the spirit of the General Financial Rules and doesn't contradict the provisions out-rightly.
- m) Shall furnish any information as sought by the Ministry / NESTS in a timebound manner.

- n) If the progress in the Schools is seen to be poor as a direct result of poor management and lack of adherence to standards as prescribed then it would be unable to claim any more funds till such time deficiencies are rectified, subject to the satisfaction of NESTS.
- o) Undertake other responsibilities as delegated by the NESTS.

## 10. Funding

- a) Funding under this Scheme would be 100% grant-in-aid by the Ministry of Tribal Affairs to NESTS;
- b) Fund under this scheme will be released in instalment(s) taking into account pending UC / Physical Progress Report;
- c) NESTS to further release funds to State Societies/State Govt. subject to submission of required documents.
- d) In case of unforeseen circumstances, funds can be released directly to State Societies or any other agencies subject to approval of Secretary (TA) in consultation with IFD of the Ministry.

## 11. Building Construction

- a) Construction of the schools will be undertaken by NESTS through Engineering, Procurement and Construction (EPC) based turnkey method **as per the provision of GFR** through Central and State PSUs only (except for cases where the State Government is allowed to construct the school) or through Department of Central Govt. engaged in the work of construction of various types of buildings.
- b) The design of the Schools must take certain essential components into account as well as local, environmental characteristics. A list of essential components is at **Annexure-III**.
- c) The modalities for selection of agencies for construction of schools shall be decided by the Ministry/NESTS.
- d) In case of the selected agencies being a Central/State PSUs, they will have to enter into an agreement with NESTS and comply with the terms and conditions as per extant GoI rules.

- e) Any litigation arising out of the issue related to construction work or any other incidental issues shall be subject to sole jurisdiction of courts situated in Union Territory of Delhi.
- f) If need arises, buildings are to be constructed in staggered way to be decided by Ministry/NESTS keeping in view the priority area as prime focus.

## 12. Costs & Budget

### 12.1 Capital Cost – Construction Grant

#### a. Eklavya Model Residential Schools

The capital cost for the school complex, including hostels and staff quarters will be upto Rs. 20.00 crore with a provision of upto additional 20% for North East, hilly areas, difficult areas and areas affected by Left Wing Extremism.

#### b. Eklavya Model Day Boarding Schools

The capital cost for the school complex, including other facilities will be upto Rs. 14.00 crore with a provision of upto additional 20% for North East, hilly areas, difficult areas and areas affected by Left Wing Extremism.

#### c. Centre of Excellence for Sports

The capital cost for setting up the Centre of Excellence for Sports will be upto Rs. 5.00 crores which can be progressively increased to a maximum of Rs 10 crores based on detailed DPR, compliance of the guidelines and after approval of the steering committee.

### 12.2 Recurring Cost

#### a. Eklavya Model Residential Schools

Recurring cost of @ Rs. 1,09,000/- per child per year will be admissible w.e.f. 1.4.2019. A detailed breakup of the recurring cost is at **Annexure IV**.

#### b. Eklavya Model Day Boarding Schools

Recurring cost of @ Rs. 85,000/- per child per year will be admissible for students enrolled in EMDBS.

### 12.3 Maintenance Grant

For procurement of essential, non-recurring items like furniture/equipment including for the kitchen, dining, hostel, recreation, garden etc. upto Rs. 20 lakh per school may be allowed once in every 5 years.

### 12.4 Upgradation of existing schools

Upgradation of already sanctioned EMRSs on need basis with unit cost subject to a maximum of Rs. 5 crores per school (to be staggered over four years i.e. 2018-19 to 2021-22). Suggestive components for upgradation are at **Annexure V**. However, priority is to be given to earlier constructed schools.

## 13. Fund Release Mechanism

### **Capital Cost for Construction / Upgradation of existing school**

- a. Fund release with regards to construction of new schools and upgradation of existing schools will be tied to the selection of construction agencies and allotment of work of individual schools to the agencies by NESTS.
- b. Upon allotment of work an agreement is to be signed between NESTS and construction agencies in case of Central/State PSUs.
- c. Upon signing of agreement, if applicable, mobilization advance is to be released to the NESTS for further release to construction agencies applicable for new construction;
- d. The mobilization advance is to be utilized by agencies towards pre-construction activities like soil testing, land leveling, pathways, water availability etc.
- e. Funds to be released to construction agencies in installment and the quantum of installment to be as per provision prescribed under GFRs;
- f. Subsequent release of funds to construction agencies shall be linked to the physical performance and certificate of fund utilization/fund transfer by the agencies;
- g. The fund release will broadly commensurate with the target completion in terms of construction;
- h. In case where approval has been given to the State to construct on their own prior to the date of notification of this guideline, the earlier fund release mechanism shall be followed.

### **Recurring Cost**

- a. Every year in the beginning, State/ UT EMRS Society will collect the school-wise details of fund requirements under various components and prepare a consolidated statement for the State;
- b. State/ UT EMRS Society will submit component wise estimated expenditure keeping in view the detailed breakup of the recurring cost (**Annexure IV**) to be incurred during the financial year as per the format at **Annexure VI**.

- c. The maximum permissible cost is based on a school with 480 students and running till 12th Standard. Schools running at lesser capacity and not till 12th standard (in three streams) shall be eligible for recurring cost based on the actual enrolment in the schools.
- d. Any savings to be accrued at the end of the financial year (including the salary component) shall be declared by the State/UT EMRS Society and the same shall be adjusted during the release in the next financial year.
- e. Funds for Capital Expenditure (refer to Sl. 6 in the table at Annexure VI) shall be retained at the NESTS and may be made available to State/UT EMRS Society based on submission of detailed plan by the Society. For certain common activities the work may be entrusted to Central Agencies. Funds under this head shall be used for schools which have students till 12th class and running with full strength.
- f. State/UT EMRS Societies to ensure that the expenditure per school shall not exceed the permissible limit keeping in view the actual enrolment in the school and cost calculated on a pro-rata basis.
- g. NESTS will submit the annual proposal in the first month of the financial year towards recurring cost based on enrollment in individual schools as per last year enrollment. In case of subsequent increase in the enrollment in schools, additional proposal may be submitted to the Ministry. Based on this, funds will be released to the NESTS on a quarterly basis with the first release being in the month of April of the financial year. NESTS thereafter shall transfer the admissible Recurring Cost to the State Societies for onward transmission to the Schools. NESTS shall also ensure that the State Societies transfer the admissible amount immediately to the school so that the students may timely get the required items to continue their studies.

### **Maintenance Grant**

- a. Once in every five-year State/UT Government or State/UT EMRS Society will assess their requirement in terms of maintenance grants for minor works to be carried out in the campus as per need analysis of schools under their control and share it with NESTS;
- b. The need analysis statement will contain the school-wise specific minor works to be carried out, likely benefit from the work to be carried out and fund required towards the purpose;

- c. Based on the proposal received from the State/UT Government or State/UT EMRS Society the National Education Society for Tribal Students will examine the admissibility and submit a proposal to the Ministry of Tribal Affairs;
- d. Ministry will release the fund to the National Education Society for Tribal Students at the beginning of the financial year for release to State Society.
- e. NESTS will maintain a separate record of such grant being released to the Societies and monitor its progress.

### **Administrative Expenses of the National Society**

The National Education Society for Tribal Students will submit proposal bi-annually once in the beginning of the financial year and the second after 6 months of the first proposal to the Ministry of Tribal Affairs with regard to the administrative expenses of the Society indicating month wise requirement. Accordingly, funds will be released based on the requirement subject to submission of detailed statement including UC and physical progress.

## **14. Review and Monitoring**

- a. The progress of implementation of the scheme will be reviewed by the Ministry of Tribal Affairs through periodic reports from the National Education Society for Tribal Students and State/UT Government or State/UT EMRS Societies.
- b. The Ministry of Tribal Affairs may conduct review meetings during which States/UTs would be required to make presentations on the progress of their EMRSs.
- c. State Societies shall ensure that the funds provided under the scheme are transferred to the schools through Public Financial Management System (PFMS) expeditiously;
- d. NESTS and State Societies shall design a comprehensive monitoring framework with well-defined indicators covering fund allocation, release and expenditure, service delivery standards as well as outcomes;
- e. State Societies shall have its own web portal and all documentations to be put there including details of transfer of funds to implementing agencies, review of functioning, Annual Report, Geo-tagged photographs relating to schools and CoEs, schools wise and gender wise enrolled number of students;
- f. State Societies shall share relevant videos / documentaries / success stories etc with NESTS/Ministry.
- g. A Centralized mechanism for the online monitoring of the Schools would be developed by the Ministry.

- h. The Ministry of Tribal Affairs, Government of India will carry out concurrent monitoring through physical and financial reports and visits by officers of the Ministry to review the scheme.
- i. Mid-term review will be undertaken by Secretary (TA). Ministry of Tribal Affairs shall also undertake quarterly review meeting of the progress of work both physical and financial.
- j. NESTS will furnish UC/PPR to the Ministry in respect of funds released under various object heads in the prescribed format as per provision of GFRs.
- k. Physical Progress Report shall be furnished periodically to this Ministry in the prescribed format given at **Annexure-VII**.
- l. Up to 2% of the total allocation under the EMRS Scheme to be used for administration of the programme.

## **15. Relaxation of any clause of the scheme:**

All the clauses/norms/stipulations are to be complied with by all Stakeholders in letter and spirit and no relaxation will generally be allowed. However, the Ministry may take a call on such issues with approval of competent authority which may arise from unforeseen circumstances not covered under this written scheme and decision on this Ministry on the issue will be final.

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### Checklist for State Government for Submitting EMRS Proposal

Sl. No	Particulars !	Reply !
1	Whether State Level EMRS Society has been registered? If No then definite timeline for establishing	
2	Whether separate Bank account has been opened in the State Level EMRS Society?	
3 !	Whether the Bank Account has been registered on PFMS	
4 !	Total No of Schools Sanctioned in the State	
	No of Schools Functional	
	No of Schools to be made functional during 2020-21	
	No of Schools operating from own building	
	Reasons for delay in constructing own building	
	No of Schools affiliated to CBSE	
	Action Plan of the State Government for affiliation of the remaining schools, if any	
5.	Whether all the existing functional schools been registered on UDISE and unique number generated?	

### Checklist for Individual EMRS

Sl. No	Particulars	Reply
	<b>Details of the proposed location</b>	
1	District	
	Block	
	Village !	
2	Whether the Block proposed is part of the list of locations identified as per the criteria of having 50% or more ST population and 20,000 or more tribal persons as per Census 2011?	
3	Whether land has been identified in the proposed location? a. If yes, details to be submitted as per the format b. If no, then by when will the land identified? Definite timeline to be given.	
4	Does the identified location have enough feeder schools for filling up the seats in the proposed school?	
5 !	No of existing schools in the block having classes from 1 to 5 standard	
6	Distance of the proposed school from the nearest existing EMRS? Name of the nearest EMRS	
7 !	No of existing EMRSs in the District?	
8	Whether any alternative building is available in the vicinity for making the school operational, if approved?	

**Land Suitability Report !**

Sl. No	Information Required	Reply						
1.	Name of EMRS							
2.	Legal title holder of the proposed plot							
3.	Area of land identified for transfer to EMRS (in acres) (if more than one place, indicate separately)							
4.	Location of Land (District/ Block/Village/Khasra No.) (Please attach survey plan showing area of land and boundaries) Clearly indicate URBAN/RURAL Areas etc.	<table border="1"> <tr> <td>District:</td> <td>LGD Code:</td> </tr> <tr> <td>Block:</td> <td>LGD Code:</td> </tr> <tr> <td>Village:</td> <td>LGD Code:</td> </tr> </table>	District:	LGD Code:	Block:	LGD Code:	Village:	LGD Code:
District:	LGD Code:							
Block:	LGD Code:							
Village:	LGD Code:							
5.	Approach road to land and its condition							
6.	Distance from the main city/town/habitable area and availability of public transport							
7.	Whether plot is in forest area full or part of trees/bushes etc. (mention clearly instead of yes or no)							
8.	Terrain of the land (plain, undulated, sloppy, hilly etc. up to what extent)							
9.	Whether the plot is low lying requiring filling and if so what extent							
10.	Whether any nallah is passing through the land (if so details thereof)							
11.	Whether any public road (Kutch/Pucca) passing through the land (if so, the detail thereof)							
12.	Whether HT/LT, electric lines/poles are passing through the land (if so, details may be given)							
13.	Whether electric supply is available in the vicinity with approx, distance							
14.	Availability of drinking water supply and sewage disposal lines of the Municipality/cantt/ Board/ Village Block Panchayat etc. in the vicinity							
15.	Status of availability of ground water in the proposed plot (Whether potable or not) and water level of the area							
16.	Whether any encroachments noticed on land							
17.	Any other relevant information in support of land							

**Overall Assessment of the Competent Authority**

- i. The plot of land is found suitable by the Competent Authority for construction of school building, staff quarters, sports facilities etc.
- ii. The site can be made suitable subject to following which will be carried out by the State Govt at their own resources. (Please mention the improvements)

Secretary/Commissioner,  
Tribal Welfare/Development Department

### Facilities to be created from the Construction Grant

The facilities in the school shall be compliant to the provisions of the Right to Education Act, 2009 and other norms as prescribed by Central Board of Secondary Education (CBSE) and Navodaya Vidyalaya Samiti. However, facilities not limited to the following will be ensured

Sl. No	Details
<b>1</b>	<b>School Building</b>
a	Class Rooms (16 class rooms)
b	Laboratories (5 labs – Physics, Chemistry, Biology, Computer and Maths)
c	Teacher’s common Room (two)
d	Library (one)
e	Office room (Principal & support staff) (two)
f	Adequate toilets & drinking water facility (four toilet blocks – five toilets in one blocks)
g	Recreation room with indoor sports facility
<b>2</b>	<b>Hostel</b>
a	Dormitories - Boys (Capacity of minimum 240)
b	Dormitories - Girls (Capacity of minimum 240)
c	Adequate bathrooms, toilets & drinking water facility (four bathroom/toilet blocks – five toilets in one blocks)
d	Infirmery/sick room (two)
e	Office room & residence of hostel warden
f	Courtyard/verandah for washing and drying clothes
g	Visitors room
h	Reading / common room (two)
<b>3</b>	<b>Dinning &amp; Kitchen</b>
a	Kitchen and pantry
b	Store room (two)
c	Dining room with proper seating facilities (two)
d	Hand wash / cleaning area
<b>4</b>	<b>Staff Residences</b>
a	Principal residence
b	Type III quarters (15 nos)
c	Type II quarters (10 nos)
d	Guest House

<b>5</b>	<b>Common Facilities</b>
a	Sports Facilities (Playground etc.)
b	Compound Wall, Entry Gates, Covered Paths, drainage – sewage, water tanks etc
c	Circulation area @ 25% of total plinth area
<b>6</b>	<b>Other Essential facilities</b>
a	<p>Rainwater harvesting in all buildings, mosquito nets on doors and windows, lighting in common areas, solar water heating/ lighting, landscaping of common areas, kitchen garden, compost pits, etc.</p> <p>All furnishings:</p> <p>School: Desk, Bench, Lab Equipment, Computers, Sports materials etc.</p> <p>Hostel: Individual Bed, Rack for storing personal belongings, Study Table and Chair</p> <p>Dining: Kitchen and dining utensils.</p> <p>All other furnishings as required.</p>

## Detailed Breakup of recurring cost

Sl. No	Component	Maximum Permissible Annual Expenditure (Rs. in lakhs)	Remarks
1	Staff Salary	358.00	This includes the salary of 52 regular staff as envisaged in the recruitment rules circulated to States.
2	Direct Expenditure on Students (upto Rs. 22000 per student)	105.60	Includes expenditure towards Mess Expenditure, Uniform, Text Books, Daily Use Items, Medical Expenses, Bedding Items, CBSE Fees, School Bag etc.
3	Operational Expenditure	25.00	Includes expenses towards: a. Water & Electricity b. Misc. (Postage, Telephone, P.O.L. Office Stationery, Repair of Furniture, Equipment etc.) c. Maintenance of Computer Labs d. Maintenance & Repair of Buildings e. Conduct of Admission Test
4	Expenditure on Academic & Co-Curricular Activities	4.00	Conduct of NCC/Scouts & Guides Activities, Professional Development of Teachers; Setting up of Museum Corner; Introduction of Vocational Courses; Other Activities (Pace setting activity, art & culture workshop, development of resource room, etc.)
5	Administrative expense of State Society (2%)	10.00	2% of the total permissible recurring cost shall be kept towards administrative expense of the State Society
6	Funds for Capital Expenditure (Procurement of Computers, Smart Classes, Major Repairs)	10.00	This amount shall be retained at the NESTS and may be made available to State EMRS Societies based on submission of detailed plan by the State Society. For certain common activities the work may be entrusted to Central Agencies. Funds under this head shall be used for schools which have students till 12th class only and running with full strength.
7	Centralised Activities (2%)	10.00	This amount shall be retained at the NESTS for carrying out central activities including Sports/ Cultural Meet, Capacity Building Programmes etc.
	<b>Total</b>	<b>523.00</b>	
	Maximum Per Student Cost per annum	<b>1.09</b>	

### Components for Upgradation

1. Infrastructural facilities required for CBSE affiliation.
2. Construction of new / expansion of existing academic blocks, renovation of classrooms, additional classrooms etc.
3. Provision of requisite furniture (school, hostel, dining hall)
4. Construction of common room, staff rooms etc.
5. Well-equipped labs (Computer, science etc.)
6. Renovation of existing hostels, construction of additional hostel rooms
7. Better sanitation facilities (new toilets, bathrooms, etc.)
8. Improvement in common facilities like library, reading rooms, playground etc.
9. Additional security features (pucca boundary wall, lighting of common areas, drainage facilities etc.)
10. Renovation of existing staff quarters, additional staff quarters etc.
11. Other essential renovation (solar water heating, energy efficient lighting, etc.)

## Format for Submission of Recurring Cost Estimates

(Rs. in lakhs)

Sl. No	Components	Actual Expenditure Incurred During previous FY	Anticipated Expenditure During current FY
	<b>Total No of Students</b>		
1	<b>Staff Salary</b>		
2	<b>Direct Expenditure on Students (upto Rs. 22000 per student)</b>		
	Mess Expenditure		
	Uniform		
	Text Books		
	Daily Use Items		
	Medical Expenses		
	Bedding Items		
	CBSE Fees		
	School Bag		
	<b>Sub Total</b>	<b>0.00</b>	<b>0.00</b>
3	<b>Operational Expenditure</b>		
	Water & Electricity charges		
	Misc. (Postage, Telephone, P.O.L. Office Stationery, Repair of Furniture, Equipment etc.)		
	Maintenance of Computer Labs		
	Maintenance & Repair of Buildings		
	Conduct of Admission Test		
	<b>Sub Total</b>	<b>0.00</b>	<b>0.00</b>
4	<b>Expenditure on Academic &amp; Co-Curricular Activities</b>		
	Conduct of NCC/Scouts & Guides Activities		
	Professional Development of Teachers		
	Setting up of Museum Corner		
	Introduction of Vocational Courses		
	Other Activities (Pace setting activity, art & culture workshop, development of resource room, etc.)		
	<b>Sub Total</b>	<b>0.0</b>	<b>0.0</b>
5	Funds for Capital Expenditure (Procurement of Computers, Smart Classes, Major Repairs)		
6	Administrative expense of State Society (2%)		
7	Centralised Activities (2%)		
	<b>Grand Total</b>		

**Format for Physical Progress Report (PPR)**

Sl.No	Name of Activity	Location of projects (with LGD code)			Cost of Project approved	Physical Target (Male / Female separately in beneficiaries-oriented project)	Physical Progress of Activity	Reason for delay if any	Estimated time required for completion
		Distri ct	Block	Villag e					