

GOVERNMENT OF TRIPURA
TRIBAL WELFARE DEPARTMENT
(Coaching & Allied Section)

F 14-4/ TW/ M.D.C/ 2011-12/ 6533-60

Dated, Agartala 30/06/ 2011.

MEMORANDUM

In partial modification of the Memo No12886-935/ F.14-4/TW/ Coaching/03-04/ dated 01-11-2003, guidelines of the scheme namely, **Special Coaching of Madhyamik failed ST students** is hereby revised and this revised guide line shall be effected from 1st August, 2011. The revised scheme shall facilitate or provide the scope for intensive coaching of such dropout students and prepare them to appear in the Madhyamik Examination as follows:-

1. Implementation:-

- (i) The scheme shall be implemented by the District Magistrate & Collectors / Sub-Divisional Magistrates and the registered & reputed voluntary organizations(NGO).
- (ii) The District Magistrate & Collectors and Sub-Divisional Magistrates and the agency shall engage experienced and responsible teachers and In- Charge of the Coaching Centre for organizing coaching programme.

2. Mode of Selection:-

- (i) The Sub-Divisional Level Boarding House Committee of the respective Sub-Division shall decide to recommend the NGO(s) on submission of application and as per performance report of the applicant (NGO) enquired by the TW Field Staff / Officer posted to the office of the SDM.
- (ii) NGO should have 50% and above performance (student pass %) and experience at least 3 (three) years duration along with audit reports for running of Madhyamik Dropout Coaching Center with view to consideration of the committee.
- (iii) NGO should be recognition of registrar of Co-operation Department, Govt. of Tripura.
- (iv) The proposal of the NGO should be sent to the TW Directorate through the concerned DM & Collector duly recommended by the Sub-Divisional Level Boarding House Committee within the month of June for approval of TW Department, Govt. of Tripura.
- (v) TW Department reserves right to cancel the center on violation of guide line of Madhyamik dropout scheme by the NGO/Society.

3. Condition of Admission:-

- (i) The candidate from interior Tribal Areas / BPL shall get preference in admission at such coaching centre.
- (ii) The minimum number of ST candidate shall be enrolled is 40 students & maximum is 50 students in each centre for coaching. One NGO may open one centre in a Sub-Division. No second centre of the same NGO will be allowed to conduct coaching in the same Sub-Division.

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- (iii) ✓ The list of Madhyamik Dropout ST candidate enrolled/ admitted to the Coaching Ce should be submitted to the TW Department through the concerned Sub-Divisional Magistrate and D.M & Collector within 15 days of the admission of the candidate.

4. Duration of Coaching:-

- (i) A coaching shall commence from 1st August to 28th February in an academic year for 7 (seven) months.
- (ii) Duration of each class for a particular subject shall be 45 minutes daily.
- (iii) Every day minimum 5 classes shall be conducted.
- (iv) In a month minimum 20 coaching classes should be conducted for each subject. Failing which no fund will be provided from the State Govt. in T.W. Department.

5. Engagement of Teaching Staff:-

- (i) Teaching staff should be engaged by the Secretary / President of the NGO/ Soci for conducting coaching programme with an intimation to the Director , T.W.
- (ii) The teaching staff so engaged should have requisite qualification and sufficient experience in teaching. Particulars of Educational Qualification teaching to be engaged for the purpose of coaching shall have to be furnished to the Director, Tribal Welfare through the Sub-Divisional Magistrate and D.M & Collector for office record.
- (iii) In each coaching centre, 5 (five) graduate/ post-graduate teaching staff shall be engaged of which 3 (three) shall be for Mathematics and Science Stream. Minimum one teaching staff having qualification in pure science shall be invariably for coaching in core subjects.
- (iv) A coaching centre running hostel for girl students should engage one female in – charge of the hostel at their own cost to look after the girl students.

6. Honorarium / Enumeration:-

- (i). Each teaching staff shall be paid @ Rs.3000/- per month for 7 (seven) months for conducting coaching classes.
- (ii). In- Charge of the center shall be entitled to an honorarium @ Rs.2500/- per month for organizing the coaching classes and for looking after the students including arrangement of food, boarding and lodging etc.
- (iii). Honorarium shall be paid to class IV staff @ Rs.1000/- per month.
- (iv). The cook man of the centre shall be paid @ Rs.1000/- per month.

7. Stipend to Candidates:-

Stipend shall be provided to each dropout candidate staying in the hostel @ Rs.31/- per day per hosteller of Madhyamik Dropout Coaching Center during the period of coaching. The stipend will be placed to the respective agency for organizing the coaching through DM & Collector/ SDM concerned. The day scholar of a coaching centre shall be paid stipend as admissible for students staying in the hostel.

8. Accommodation:-

The boarding house / hostel for the dropout students shall be arranged by the concerning agency / NGO.

9. Fooding / Mess:-

The in-charge of the centre shall be responsible for proper management or arrangement of fooding / mess as the case may be, for boarders and expenses for such fooding arrangement shall be met up of the stipend paid for the hostellers / boarders.

10. Scope:-

The scheme shall extend to the whole of Tripura State. The registered and reputed NGOs having hostel and infrastructure facilities shall apply to the DM & Collectors who will forward the application to the Director, Tribal Welfare along with inquiry report / recommendation for approval and placement of the fund. Government agencies may also apply to DM & Collector and the application shall have to be processed in the same manner. This will take immediate effect.

(L.H. Darlong)
Special Secretary
Govt. of Tripura

Copy to:-

1. The P.S to the Hon'ble Minister, T.W. Department, Govt. of Tripura, for kind information to the Hon'ble Minister.
2. The Principal Secretary, T.W. Department, Govt. of Tripura, for kind information.
3. The District Magistrate & Collectors, West / South / North and Dhalai, for information & necessary action please.
4. The Director of Education (School) , for information please
5. The Secretary, Tripura Board of Secondary Education, for information please.
6. The District Welfare Officer, West / South / North and Dhalai, for information & necessary action.
7. The Sub- Divisional Magistrates, Sadar / Bishalgarh/ Sonamura / Khowai/ Teliamura / Santirbazar / Udaipur / Amarpur / Sabroom/ Belonia / Gandacheera / L.T. Valley / Kamalpur/ Ambassa / Kanchanpur / Kailashahar and Dharmanagar, for information & necessary action.
8. The Chairman, Sub-Divisional Level Boarding House Committee, _____ for information & necessary action.

(L.H. Darlong)
Special Secretary
Govt. of Tripura